**Committee Meeting**

**MINUTES for September (Term 3)**

**South Hobart Primary School Association**

**Date: 16 September 2025**

**Start time: 6:45pm start**

**Location: School/Teams**

*Attendance*:

Via Teams: Ben Clark

In Person: Emily Mallett, Jen Macqueen, Bronwyn Kimber, Halley Durrant, Megan Webster, Meegan Hasted, Nadirah CLark, Purdie Day, Tania Watson, Heidi Kern, Luke Blanton, PJ, Sarah Freeman, Tatiana O’Meagher, Anne Reeves

***Quorum Noted***

Open at: 6:45pm

1. Acknowledgement of Country and welcome

*“We acknowledge the Muwinina people, the traditional owners of the Land upon which we work, and we pay our respect to Aboriginal Elders; past and present. We respect all Tasmanian Aboriginal people, their culture and their rights as the first peoples of lutruwita”*

1. **Icebreaker**

rock paper scissors

1. **Present and apologies** - Ouita Spalding

Quorum noted

1. **Conflicts of Interest (for noting)** – Nil
2. **Confirmation of minutes from the previous meetings.** Moved: Nadirah Seconded: Halley
3. **Action items arising:**
   1. Youtube school account
      * Nothing to note, will add back onto agenda when this has progressed
   2. Bus letter
      * no progress, will add when progressed
   3. Sushi - QKR description of ingredients
      * Price increase of 50 cents has been implemented
      * Noted that salmon source has been obtained by supplier and available upon request from families
   4. Sharing school association resources with soccer association and BBQ location
      * Noting now a chess board has been painted under the gazebo, which is the BBQ location for events, extra care is required to reduce grease splatter onto the chest board.
      * Agreed the school and soccer associations should work together to reduce additional costs to either association and share resources already owned as much as possible. The BBQs require new frames. It was agreed Luke would go back to the Soccer Association to vote in response to the association's suggestion of a shared cost to replace frames.
   5. Gas bottle storage
      * This issue has now been resolved, with all gas bottled being moved to the shed from under the gym
   6. Colour run
      * Item held over until colour run committee are available to attend
      * Confirmed Halley and Shonette are communicating regarding colour run Qkr fundraising set up
   7. End of term BBQ
      * No funding request yet received from Year 6 students for BBQ
      * Requested to have access to skip bins for events, the association will speak to Julianne
   8. Sushi vouchers
      * Decided that extra sushi availability will be provided to Purdie who will add to teacher Teams chat to see where it would best be distributed on a weekly basis
      * There was a discussion to sushimatic to see if they would donate, but would need to be a business plan and viability analysis and they were reluctant to do it for SHPS as there would be an expectation for other schools
      * $200 request for soy sauce for classrooms: Moved: Purdie, Seconded Nadirah $200, PJ to source
   9. SoHo on Stage
      * EOIs open for acts
      * Bron and Halley working together for updating Qkr once the volunteer sign up link is created and live
4. **Correspondence In/Out:** N/A
5. **Funding requests:** N/A
6. **Reports:**
   1. Principal’s Report
      * Enrolment currently sitting at 440, projected 410 for 2026
      * Open classrooms on September 22nd, with a whole school assembly to follow, performance from early childhood choir
      * 3-way conferences are being held this week
      * T4 to begin 13th Oct, 23rd Showday and 24th Student free day
      * Taroona band to perform at SHPS on 29th Oct
      * Uniform outsourcing
        + Decision on tender has been made and procurement evaluation panel are reviewing currently
      * Family satisfaction survey link in newsletter
   2. Treasurer Report
      * ACTION: Treasurer to review previous years profits to determine whether a regular portion of money is sustainable to make an impact that will provide benefit to all students annually.
      * Noting letter received from TASSO regarding updating association ABN details and ensuring registered name matched bank accounts. Halley is taking carriage of this action.
   3. Chair Report - Held over as Chair absent
7. **Other Business**
   * With Kenetic buses replacing diesel with electric, there will likely be buses for sale. The idea has been suggested that the association explore possible opportunities around investing in a private school bus
   * Soccer season finale - great end to the season with a number of SHPS teams making their way to the finals of the Hobart Cup.

* **Meeting Close:** 8:30pm - Next Meeting **4 November 2025**

| **Term** | **Fundraising** | **Social** |
| --- | --- | --- |
| Term 1 |  | Welcome BBQ - Feb 27  Ride the Rivulet - Mar 21st |
| Term 2 | Election BBQ and Bake Sale – 3 May | Funky Friday – TBC  School Disco - TBC |
| Term 3 | Garden Market - 18th Oct (tentative) | Funky Friday – TBC |
| Term 4 | Colour Run – TBC | SOHO on stage - 8th Nov (tentative)  Volunteers’ morning tea – TBC |